



CRGB/GB/Notice-5/2021-22

Date 12/07/2021

नया रायपुर में प्रधान कार्यालय भवन निर्माण / साजसज्जा हेतु सलाहकार वास्तुविद संस्थानों का पूर्वयोग्यता निर्धारण

Prequalification of Architecture Consultancy Firm for Construction and Furnishing Works of H.O. Building at New Raipur

Chhattisgarh Rajya Gramin Bank invites applications in two envelopes systems for the Pre qualification of Architectural Consultancy Firm or project management consultancy service for construction and furnishing works of Proposed Head Office Building at New Raipur. This will be energy green, smart building with modern amenities.

The Prequalification criteria, scope of the services to be offered, terms and conditions of selection and the detailed perform etc. for submission of the application form for this purpose can be obtained and downloaded from our website www.cgbank.in and www.etender.sbi

The application forms have to be submitted in a prescribed format in a two cover system viz. technical and price bid in a sealed cover along with other details etc. as laid down in the enclosed Annexure. Both the above sealed covers one named as technical and the other price bid should be placed in a third sealed cover super scribed with the legend "Prequalification of consultant of Chhattisgarh Rajya Gramin Bank". The last date for submission of completed application form in the prescribed format at this office will be 31/07/2021.

The eligibility criteria, terms and conditions, application format and other details /requirements are attached.

General Terms and Conditions

1. Applicants should have experience in having successfully completed similar works for Government/ Semi-Government/ PSUs/ PSBs/ Financial Institutions/ reputed MNCs during the last 7 years ending on 31.03.2021. The information must be supported with the copies of Work Order, Satisfactory Completion Certificate, etc. proof of payment /Form 26 AS etc.
2. The applicant must submit sufficient documentary evidence/work completion certificates etc. meeting the above-mentioned criteria from the Govt./Semi-Govt./PSUs /Banks/Government Financial Institutions/reputed MNCs during last 7 years ending on 31.03.2021

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प्रधान कार्यालय - महादेव घाट रोड, सुन्दर नगर, रायपुर (छत्तीसगढ़) 492013

Head Office - Mahadeoghat Road, Sunder Nagar, Raipur (C.G.) 492013

Phone No. - +91 771 4388804, Toll Free - 1800-233-2300, Email - cgb_raipur@yahoo.co.in, Website - www.cgbank.in

3. The applicant should be bona-fide resourceful and well experienced Architect/agency /firm registered / empanelled with Banks/ PWD/ CPWD/ MES/ RLY/ PSUs/ Insurance Companies/Reputed Institutions/Reputed private firms & IT Companies.
4. The applicant should not have been disqualified / debarred / terminated on account of poor or unsatisfactory performance / blacklisted from any Government, Semi-government, PSU, Banks or any other organizations including any of the Offices/Branch of Chhattisgarh Rajya Gramin Bank during last 7 years as on the date of publication of this notice. A suitable declaration to be submitted on the Letter Head of the Firm duly signed by the vendor/ Authorized Signatory. The application of disqualified/ debarred/ blacklisted/ terminated agency/firm on account of poor or unsatisfactory performance shall be summarily rejected.
5. The CRGB may choose to carry out physical inspection of works mentioned by the applicants in their application forms, in addition to calling for confidential reports from the respective employer/client/department to ascertain their capability and quality of works.
6. The applicant should have sufficient number of technical and administrative employees for proper execution of the contract.
7. Architects shall be a Member of Council of Architects (COA)/Indian Institute of Architects and shall have minimum 7 years of experience.
8. Applicants shall read the enclosed draft agreement between the Bank and Architect, Fee structure and sign every page of the agreement as token of acceptance and submit along with application.
9. The applicant is required to furnish their PAN No, GST Registration details of firm etc. along with supporting documents.
10. The applicant should have a full fledged operational office in Raipur Chhatisgarh with sufficient technical employee for monitoring and execution. If the firm is not having office in Raipur (CG) they must mention the time by which it is likely to open an office in Raipur(CG) with documentary evidence.
11. Preference will be given to those Architects who have history of timely completion of works/projects taken up by them during the last 7 years (as on 31.03.2021). The Architects prone to delay the projects without valid reasons may be disqualified by the CRGB within its sole discretion.
12. This prequalification of Architects/Consultant will be only for new Head Office building at Naya Raipur C.G.
13. For assessing the Annual Turnover of the last 3 years, Architect must submit valid documents viz copy of Income Tax Return, copies of IT assessment order, Profit & Loss Account and Audited Balance Sheet for the last 3 years.
14. The applicant shall agree to obtain the confidential report from the clients of the applicant Architects, to obtain credit opinion from the Bankers and to verify the work executed by the Architects. The applicant shall make necessary arrangements for the same.
15. All the pages of application shall be duly signed with stamp of firm by the Architects; else their application shall be summarily rejected.

16. The intending applicants are categorically advised to submit the empanelment documents strictly in the attached formats only. Any addition/ alteration to the application format shall lead to rejection of the application submitted by the Architect for the empanelment under this notice. The information required should be neatly filled/typed in **each and every columns and rows** of the Formats. The applications received with "partly filled formats" or not containing desired information in each and every columns/points/row of various annexure shall be treated as INCOMPLETE and such applications shall be summarily rejected without any intimation/ reference to the applicant and at the applicant's risk and responsibility.
17. The applicants are categorically advised to refrain from mentioning the remark "AS PER ATTACHEMENT/ENCLOSURES" in their applications and annexure to avoid rejection of their applications.
18. All the details must be incorporated in the application form downloaded from websites the **www.cgbank.in** and **www.etender.sbi**. Incomplete applications / not fully filled form will be rejected.
19. The eligible and interested firm/agencies/parties shall download prescribed application form and other details from our website.
The application in the prescribed format with all supporting documents in sealed envelope and super scribed as '**Application for Prequalification of Architecture Consultancy Firm for Construction and Furnishing Works of H.O. Building at New Raipur**' shall be submitted at the office before the due date and time for receipt of application.

The General Manager,

Chhattisgarh Rajya Gramin Bank,
Head Office, Mahadevghat Road,
Sunder Nagar, Raipur 492013 (CG)
Contact : Ph 0771-4388830, 9826580820

20. The prequalification criteria mentioned above are minimum, in each category. Thus, the empanelment of Architects in each category shall be considered by the CRGB purely on merits, performance of the Architect in timely execution of the project with quality, verification of their credentials / inspection of work for quality, infrastructure feedback / confidential reports of the firms/applicant received from other employers etc. Hence, merely fulfilling the prescribed minimum prequalification criteria shall not entitle the Architect for their empanelment.
21. CRGB reserves its right to empanel Architects/ Consultants as per its needs in each category & trade. The empanelment of Architect shall be considered on merits within the sole discretion of the Bank and cannot be claimed as right by the applicant and no correspondence shall be entertained in this regard.
22. Any amendments/ corrigendum for empanelment of Architects shall be published in Bank's website only. Therefore, applicants are requested to visit Bank's website regarding modifications/ corrigendum issued.

23. The decision of the bank in regard to this process shall be final and binding on all the applicants. All disputes or differences in connection with this process shall be subject to the jurisdiction of the courts at RAIPUR only.
21. Any clarifications sought regarding this may be obtained during office hour from our Head office.
24. Canvassing in any form including bringing influence from any person/agency/Officials/authorities shall lead to disqualification of the applicant.
25. CRGB reserves the right to accept or reject any or all the applications without assigning any reason thereof and no correspondence will be entertained in this regard.

Sd/-

General Manager (Administrations)

PREQUALIFICATION OF ARCHITECTURAL CONSULTANCY FIRM-SCOPE OF SERVICES/ROLES & RESPONSIBILITIES

Prequalification of Architecture Consultancy Firm for Construction and Furnishing Works of H.O. Building at New Raipur

CRGB is proposing to construct AND furnish the proposed HO Building at Naya Raipur (CG) The scope of the work may vary, and the Bank may decide to construct full or partial depends on the need of Bank. The building will be a modern building having all required amenities and will comply/ have features of 'Green' and Energy efficient building. All necessary statutory approvals from Local Municipal Authorities such as approval of plans/set of drawing, commencement, plinth verification, occupation, completion certificate, NOC from fire brigade and other authorities, water, electrical and drainage connection, certificate from Govt., lift inspectorate, NOC from CSPDCL/Environment Dept./traffic State/ Central Govt. and other related Depts. in this regard. The proposal for approval of the commencement certificate etc. from NRDA/T&CP and other Govt. authorities etc. as may be required, is to be obtained by the consultants.

Soon after the building proposal is cleared by NRDA/T&CP and other Civic authorities, CRGB intends to commence the work and propose to complete the building in all respects viz, ready for occupation **within a maximum time span of 6 months** from the date of commencement.

All works including permissions, NOCs, occupation/ completion certificate required to be obtained from NRDA/T&CP and other State/ Central Government/ Statutory authorities will have to be obtained by the consultant.

Any dismantling/demolition of any part of building if required the consultant has to oversee the demolition activities with its disposal etc. including obtaining of statutory permission from the local authorities as required in the matter as per the local laws. Further the work of proposed tower need to be completed with minimum disturbance to the staff/ occupants who are staying in the complex.

The consultant will assume total responsibility for completion of the project in all respects till obtaining of occupation and completion certificate from NRDA/T&CP within the specified time frame of **6 months** as stated above. The time is the essence of the contract. While the duties of the consultant will be governed by the standard agreement to be executed with CRGB by the successful consultant, the role and responsibilities of the consultant will broadly include following -

- (a) Preparation of detailed/ structural/ Architectural design of building.
- (b) Preparation of detailed design of all internal and external services such as electrical, AC, plumbing, water supply, soil and storm water drainage, lifts, fire fighting/ horticulture, EPBX, Networking, gymnasium, parking, rainwater harvesting, sewage treatment plant, recycling of waste water etc.

- (c) Most of the features applicable for 'Green building' such as energy conservation, use of solar and other renewable sources of energy, recycling of waste water, rain water harvesting, use of nature light to the maximum extent etc. will have to be taken into account during planning, design, and execution stages as that if CRGB desires, the Building can be treated as Green building at least of 'Gold standard'.
- (d) Preparation of all detailed architectural, engineering, structural drawings including those for all services as stated above.
- (e) Preparation of 2/3 alternatives for external façade/ elevation/ perspective view of building and its 3D presentation by computer for its approval by CRGB and preparation of model for one of the selected alternatives for its display.
- (f) Preparation of estimates and assessing scrap/resale value of building to be demolished and calling of competitive tenders for dismantling of building including removal of debris supervision of the said work etc.
- (g) Calling of competitive tenders for detailed soil investigation work for deciding load bearing capacity and type of foundation etc. and also for deciding minimum depth of foundation from specialized and reputed contractors in consultation with CRGB including preparation of detailed estimates, draft tenders and advising panel of contractors to CRGB.
- (h) Preparation of subhead-wise item-wise/ detailed estimates based on current market rate analysis, which will include preparation of rate analysis for all major items, take off/ quantity sheets. Working out overall built up area rate and its comparison for reasonableness with other building recently done as also with CPWD built up area rates etc. for submission to the CRGB for approval of the cost.
- (i) Assisting CRGB for prequalification and empanelment of trade-wise contractors by following elaborate procedure/norms laid-down by Bank/CVC guidelines.
- (j) Preparation of draft tenders subhead-wise including detailed bills of quantity (BOQ) based on approved estimates by CRGB and full set of tender documents including all terms, conditions, special conditions and standard clauses.
- (k) Calling of competitive tenders each trade-wise at appropriate time from the prequalified contractors. Required sets of tender documents will have to be prepared by the consultant themselves at no extra cost to CRGB.
- (l) Detailed scrutiny of the tender received including preparation of the comparative statement etc. and submission of recommendations for acceptance or otherwise of the tender of successful bidder/vendor, placing of work order etc.
- (m) Preparation and issuance of detailed working drawing minimum 3 sets to the contractor along with work order so that work is not held up at any point of time for want of the drawings/details. 2 sets of such drawings will have to be issued to CRGB for its records.

- (n) Complete role of Project Management Consultant (PMC) will also be played by consultant to ensure both qualitative and quantitative aspects of the project and would include day to day supervision of work through a team of various experienced Engineers lead by the Project Manger to be posted at the site and who will be overall responsible for smooth and timely completion of all works within the agreed time schedule without cost overruns barring exceptional circumstances beyond the control of the consultant. The PMC work will broadly include recording of measurements, verification of running account, final bill of contractors, finalization of accounts, extra/ deviated items, rate analysis, maintaining various registers as per CVC/ Bank's guidelines at sire, preparation of PERT chart , CPM networks and its updating for monitoring progress etc. the collection of samples of various materials used at the site and arranging for its testing through approved laboratories/ institutes will have to be done and proper record/ registers need to be maintained at site.
- (o) The consultant will have to apply and obtain all required approvals /NOC from NRDA/T&CP and other Govt./ Statutory authorities from time to time such as plinth verification/ occupation/ completion/ drainage/water supply and electrical connection , verification by lift and electrical authorities etc. will in time so that the progress of the work is not hampered.
- (p) The effective communication between various agencies/ vendors contractors will have to be ensures by the consultant. The problems/hindrances/bottlenecks need to be sorted out/ removed by arranging site meetings of all concerned including Bank(CRGB) and record of such meetings, decisions taken etc. need to be maintained in a chronological manner kept in a separate register.
- (q) During the defects liability period carrying out periodical inspection along with representatives of CRGB, preparation of the list of defects list and arrange for its rectification from the contractor.
- (r) Bank's projects come under Technical Audit by Chief Technical Examiner's Organization of Central Vigilance Commission. Submission of Reply to their queries, compliance of their observations etc. are statutory requirement of Bank's Architect.

The list of duties mentioned above is only indicative and the consultant will have to assume full responsibility for completion of the project both qualitatively and quantitatively as per accepted contract conditions in the best possible workmanlike manner in all respects till its occupation within the agreed time schedule and cost by following laid down norms/ procedure of CRGB and guidelines of CVC in an open and transparent manner to the satisfaction of the Bank and toward achieving this goal whatever is required to be done will have to be arranged by the consulting firm with the approval of CRGB.

Signed as token of acceptance

Signature of consultant with seal

Date :

Place:

ANNEXURE-2

Prequalification of Architecture Consultancy Firm for Construction and Furnishing Works of H.O. Building at New Raipur

CRITERIA

1. PREQUALIFICATION(PQ) CRITERIA

- i. Minimum 7 years experience as a consultant as on 31/03/2021 . The experience should include all consultancy services for buildings such as architectural, structural, engineering and all internal and external services including electrical, AC, plumbing, water supply, soil and storm water drainage, lifts, fire fighting/horticulture, EPABX/Networking, gymnasium, parking, rainwater harvesting, sewage treatment plant, recycling of waste water etc. And also as Project Management Consultancy (PMC).
 - ii. The consultant should have planned, designed & supervised viz. offered all types of consultancy services as in (i) above in single and/or more building projects, from inception to completion. Preference will be given to those who have constructed multi storey buildings with a minimum built up area of about 4000 sq. mt. for all buildings combined together during last 7 years ending on 31/03/2021. Preference will be given to those who have planned and designed at least 2 buildings of public sector organization/ Bank or reputed national/multinational companies in last 7 years.
 - iii. The partner /associates/ permanent employees of the consultant should have a valid registration and license as an Architect and structural Engineer etc. from statutory authorities' viz. Council of Architects etc and NRDA etc. as required for such type of high rise buildings. The consultant should also have a full fledged office or ready to establish an office or should have adequate number of qualified architects, engineers and other personnel on the payroll/establishment of the company and should also have tie up arrangements with reputed registered and licensed services consultant, RCC consultants firm.
2. Please note that the applications received will be screened and shortlisted on the basis of the aforesaid PQ criteria and 4 to 5 shortlisted firms will be further advised to make a detailed presentation of their proposal/schemes before the committee of the CRGB. The final selection of the consultant will be made on the basis of techno-commercial evaluation by assigning weightage in the ratio of 70% to the presentation scheme (various technical parameters) made before CRGB committee and 30% to the price bid(professional fees quoted in the sealed cover).
 3. After presentation only the shortlisted applicant's price bid will be opened and considered for further selection process.

4. Please note that there will be maximum cap/limit of 3% of the estimated cost or the actual project cost whichever is lower, plus service tax as applicable for the payment of the professional fees payable to the consultant. The scope of work may vary, and in case the Bank decides to construct initially only a part or lesser area fees payable will be estimated cost or actual project cost whichever is lower of whole project.
5. The Bank reserves the right to reject any or all the applications without assigning any reason therefore and no correspondence would be entertained in this regard.

Signed as token of acceptance

Signature of consultant with seal

Date

Place

ANNEXURE-3

PREQUALIFICATION OF ARCHITECTURAL CONSULTANCY FIRM

FIRM PROFILE

Prequalification of Architecture Consultancy Firm for Construction and Furnishing Works of H.O. Building at New Raipur

APPLICATION FORM

1	a) Name of the Applicant / Firm / Organization	
	b) Full Postal Address of Firm (Encloseproof)	
	c) Contact Details (i) Phone No. (ii) Mobile No. (iii) Fax No. (iv) e-mail Id
2	Year of Establishment of firm/ Company (Enclose certified copies of documents as an evidence – ENCLOSURE 'A')	
3	Constitution of Firm (Enclose certified copies of documents as an evidence – ENCLOSURE 'B')	Sole proprietorship/ Partnership /Private Ltd. / Public Ltd. / Any other (Please specify)
4	Name of the Proprietor/ Partners / Directorsof the Organization / Firm with Qualification. (Enclose certified copies of documents as an evidence – ENCLOSURE 'C')	
	Bio data of Partners / Associates (details may be given in enclosed format with Regd no with COA/IIA)	

5	Name/s of Authorized Signatory / Directors / Partners with Designation and Contact No.	
6	Mode of Authorization (Enclose certified copies of documents as an evidence – ENCLOSURE 'D')	Resolution / Partnership Deed / Registered Power of Attorney / Proprietor / Any Other (Please specify)
7	Details of Registration with Registrar of Companies/ Registrar of Firms. Whether Partnership Firm, Company, etc. Name of Registering Authority, Date and Registration Number. (Enclose certified copies of documents as an evidence – ENCLOSURE 'E')	
8	Whether registered/empanelled with Govt./Semi-Govt/Banks/CPWD/Municipal Authorities or any other Public Organization and if so, in which class and since when? (Enclose certified copies of documents as an evidence – ENCLOSURE 'F') a. Name of Organization Category No. & Date of Registration b. Name of Organization Category No. & Date of Registration c. Name of Organization Category No. & Date of Registration	YES / NO
9	Number of years of experience in the field and details of work in any other field.	
10	Yearly turnover of the organization during last 3 years (year wise) and furnish audited balance sheet and Profit & Loss A/c. (Audited) for the last 3 years. (Enclose certified copies of documents as an evidence – ENCLOSURE 'G')	2018-19: Rs..... 2019-20: Rs..... 2020-21: Rs..... Average: Rs.....

11	<p>Banker's Details</p> <p>(i) Banker's Name:</p> <p>(ii) Full Postal Address:</p> <p>(iii) Telephone No.:</p> <p>(iv) Account No.:</p> <p>(v) Type of Account:</p>	<p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>
13	<p>Registration with Government Authorities: (Enclose certified copies of documents as an evidence – ENCLOSURE 'H')</p> <p>(i) Income Tax (PAN) No.</p> <p>(ii) Goods & Service Tax (GST) No.</p> <p>(iii) Labour License</p> <p>(iv) ESI</p> <p>(v) EPF</p>	<p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>
14	<p>Whether last three years IT returns filed (Please enclose certified copies of the I T return of 2017-18, 2018-19, 2019-20 and Provisional for 2020-21 (ENCLOSURE 'I')</p>	
15	<p>Details of major works executed & completed during last 7 years in Central Govt. /State Govt. /Financial Institutions/PSUs.</p>	<p>Please fill up enclosed Annexure 'J' & enclose copies of work order and satisfactory completion certificates.</p>
16	<p>Details of major works under execution in Central Govt./State Govt./Financial Institutions/PSUs/reputed MNCs.</p>	<p>Please fill up enclosed Annexure 'K' & enclose copies of LOI /work order / agreement</p>
17	<p>Details of Key Personnel Permanently employed.</p> <p>(i) Technical Personnel</p> <p>(ii) Other Personnel</p>	<p>(ANNEXURE 'L')</p> <p>.....</p> <p>.....</p>
18	<p>Furnish the names of -3- responsible persons along with their designation, address, contact no., etc., for whose organization, you have completed the above-mentioned jobs and who will be in a position to certify about the quality as well as performance of your organization.</p>	<p>(ANNEXURE 'M')</p>

19	Information relating to whether any litigation is pending before any Arbitrator for adjudication of any litigation or else any litigation was disposed of during the last seven years by an arbitrator. If so, the details of such litigation are required to be submitted.	(ANNEXURE 'N')
21	Copy of COA/Indian Institute of Architects/ Electrical license/ registered certificate for structural Engineer	(ANNEXURE 'O')

DECLARATION:

- 1) All the information furnished by me/us here above is correct to the best of my knowledge and belief.
- 2) I/We have no objection if enquiries are made about the work listed by me/ us in the accompanying sheets/ annexure.
- 3) I/We agree that the decision of CRGB in prequalification of Architects for construction and furnishing works for Head Office Building at Naya Raipur (CG) will be final and binding to me/ us.
- 4) I/We hereby confirm that our firm/agency/company has not been disqualified / debarred / blacklisted by any Governments, Semi-governments, PSUs, and Banks including any of the Offices/Branch of Chhattisgarh Rajya Gramin Bank during last 7 year from the date of application.
- 5) I/We hereby confirm that all information, particulars, copies of certificates and testimonials submitted in connection with my/our selection of Architect consultant are correct and genuine. I am / We are, therefore, liable to face appropriate actions as deemed fit by the CRGB in the event of any of the information, particulars, copies of certificates and testimonials are not found correct and genuine. I/We have read the instructions appended to the proforma and I/we understand that if any false information is detected at a later date, the selection shall be cancelled at the discretion of the CRGB.

Signature of the Consultant with Seal

Name - _____

PLACE –

DATE –

ANNEXURE-4

Prequalification of Architecture Consultancy Firm for Construction and Furnishing Works of H.O. Building at New Raipur

BIO-DATA OF THE PARTNERS / ASSOCIATES

1. Name :
2. E-mail id :
3. Associates with the firm since :
4. Date of Birth :
5. Professional Qualifications :
6. Professional Experience :
7. Professional Affiliation :
8. Details of Published papers in Magazine
9. Details of cost effective methods/Designs adopted in the projects

10. Exposure to new materials / Techniques

11. Details of Features of green buildings provided in the buildings

12. Details of modern amenities Provided in the buildings

Signature of Consultant with seal

Date:

Place:

ANNEXURE – J

LIST OF MAJOR WORKS EXECUTED AND COMPLETED IN CENTRAL GOVT./STATE GOVT./FINANCIAL INSTITUTIONS/PSUs/REPUTED MNCs DURING LAST 7 YEARS (ENDING AS ON 31.03.2021)

(Enclose supporting documents i.e. Work order, Proof of payment and Satisfactory Completion Certificate Obtained from the Clients)

S. No.	Name of Work	Work executed for (Name of the Organization with Brief Address of Concerned Office & Contact No.)	Nature of Work	Location of the Work	Actual Value of the Work	Stipulated Date for Completion	Actual Date for Completion	In case of delay, time extension granted without LD (Yes/ No)	If Work Left Incomplete or Terminated (Furnish reasons)

(Add separate sheet if required)

Note:

1. Information has to be filled up specifically in this format.
2. For certificates, the issuing authority shall not be less than an Executive in charge.

Signature of the Consultant with Seal

LIST OF MAJOR WORKS UNDER EXECUTION

(Enclose Copies of Work Orders Issued by Clients)

S. No.	Name of Work	Work being executed for (Name of the Organization with Brief Address of concerned office & Contact No.)	Nature of Work	Location of the Work	Actual Value of the Work	Date of Commencement	Scheduled Date of Completion	Likely Date of Completion	If Work Left Incomplete or Terminate (Furnish reasons)

(Add separate sheet if required)

Note:

1. Information has to be filled up specifically in this format.
2. For certificates, the issuing authority shall not be less than an Executive in charge.

Signature of the Consultant with Seal

DETAILS OF KEY PERSONNEL (PERMANENT EMPLOYEE)

GIVING DETAILS ABOUT THEIR TECHNICAL QUALIFICATION & EXPERIENCE INCLUDING THEIR IN-HOUSE ESTABLISHMENT

S. No.	Name	Qualification	Experience	Particulars of Work Done	Employed in Your Firm Since	Any Other Information

(Add separate sheet if required)

Notes:

1. Information has to be filled up specifically in this format.
2. Indicate other points, if any, to show your technical competence to indicate any important point in your favour.
3. The details of the consultants (In-house / External) shall be furnished in separate sheets.

Signature of the Consultant with Seal

DETAILS OF THREE RESPONSIBLE CLIENTS / PERSONS
TO WHOM THE MAJOR WORKS CARRIED OUT BY The Applicant

S. No.	Name of the Official	Organization & Address	Contact Numbers	E-mail ID

(Add separate sheet if required)

Notes:

1. Information has to be filled up specifically in this format.
2. Indicate other points, if any, to show your technical competence to indicate any important point in your favour.

Signature of the Consultant with Seal

**DETAILS OF LITIGATION / ARBITRATION CASES RESULTING FROM THE CONTRACTS EXECUTED
IN THE LAST SEVEN YEARS OR CURRENTLY UNDER EXECUTION**

Year	Awarded for or against Applicant	Name of Client	Cause of Litigation and Matter of Dispute	Disputed Amount	Actual Awarded Amount

(Add separate sheet if required)

Notes:

1. Information has to be filled up specifically in this format.
2. Indicate other points, if any, to show your technical competence to indicate any important point in your favour.

Signature of the Consultant with Seal

ANNEXURE – P

DECLARATION REGARDING NEAR RELATIVES WORKING IN THE CHHATTISGARH RAJYA GRAMIN BANK

Name of Bank Staff Related to Applicant	Designation	Office/Branch & Place of Posting	Relation with the Applicant

(Add separate sheet if required)

Notes:

1. Information has to be filled up specifically in this format.
2. Indicate other points, if any, to show your technical competence to indicate any important point in your favour.

Signature of the Consultant with Seal

CHECK LIST

Prequalification of Architecture Consultancy Firm for Construction and Furnishing Works of H.O. Building at New Raipur

(Please tick whichever applicable)

SR. NO.	PARTICULARS	SUBMITTED (Yes or No)
1	Application Form (All pages filled in, signed and stamped)	
2	Biodata Form Annexure 4	
3	Enclosure A	
4	Enclosure B	
5	Enclosure C	
6	Enclosure D	
7	Enclosure E	
8	Enclosure F	
9	Enclosure G	
10	Enclosure H	
11	Enclosure I	
12	Enclosure J	
13	Annexure K	
14	Annexure L	
15	Annexure M	
16	Annexure N	
17	Enclosure O	
18	Annexure P	

Signature of the Consultant with Seal

Date:

Place:

ANNEXURE-5

Prequalification of Architecture Consultancy Firm for Construction and Furnishing Works of H.O. Building at New Raipur

PRICE BID

We have understood the prequalification criteria, scope of the services to be offered, the terms and conditions for the appointment to be rendered by the Architectural Consultancy Firm (Consultant) specified by Chhattisgarh Rajya Gramin Bank in their technical bid as well from their standard agreement for the captioned purpose and we will abide by the same in case our proposal is accepted.

Accordingly, we now quote a total lump sum professional fees at _____ % (in figure) _____ (in words) of the estimated cost or actual project cost whichever is lower plus service tax at actual as applicable. We also agree that the above payment of the fees will be released to us at pre-determined stages related to the progress of work based on the standard terms of Chhattisgarh Rajya Gramin Bank in this regard.

(Signature)

Name _____

Designation _____

Stamp and seal

Place