



छत्तीसगढ़ राज्य ग्रामीण बैंक

(भारत सरकार, राज्य शासन एवं भारतीय स्टेट बैंक का संयुक्त उपक्रम)

CHHATTISGARH RAJYA GRAMIN BANK

(Joint Venture of Govt. of India, State Govt. & State Bank of India)

All Reputed Vendor/Authorized Dealers
For Modification/Customization Vehicle

CRGB/HO/GB/74/2021-22
Date – 23/06/2021

Dear Sir/ Madam,

Fabrication/Modification/Customization of Force(DV3700) Tempo Traveller Delivery Van to Mobile ATM VAN Vehicle of CRGB

We invite quotations from reputed vendors/ authorized dealers for modification, alteration and customization of mobile VAN ATM on Force Tempo Traveller Delivery Van. All terms & conditions of the bank as per Annexure-III, Specification for fabrication/modification/customization of Force Tempo Traveller Delivery Van to Mobile VAN ATM as per Annexure- IV.

The Bids shall be placed in sealed envelopes super scribed as:

(Private & Confidential)

“Quotation for the Fabrication/Modification/Customization of Force Tempo Traveller Delivery Van to Mobile VAN ATM of CHHATTISGARH RAJYA GRAMIN BANK”

Should be submitted to the

**General Manager,
CHHATTISGARH RAJYA GRAMIN BANK
MAHADEV GHAT ROAD,
SUNDER NAGAR
RAIPUR (C.G) 492013**

Please arrange to submit your best financial bid and technical bid in sealed envelope by 08/07/2021 3:00 pm. Sharp. Received quotations will be opened at 3:00 pm on 09/07/2021.

Yours Faithfully

General Manager (Admin)



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प्रधान कार्यालय - महादेव घाट रोड, सुन्दर नगर, रायपुर (छत्तीसगढ़) 492013

Head Office - Mahadeoghat Road, Sunder Nagar, Raipur (C.G.) 492013

Phone No. - +91 771 4388804, Toll Free - 1800-233-2300, Email - cgb_raipur@yahoo.co.in, Website - www.cgbank.in

To,

General Manager
CHHATTISGARH RAJYA GRAMIN BANK
MAHADEV GHAT ROAD
SUNDER NAGAR
RAIPUR (C.G.)

Sir,

Quotation for Fabrication/Modification/Customization of Force Tempo Traveller Delivery Van to Mobile VAN ATM Vehicle of CRGB

With reference to your letter no. CRGB/HO/GB/74/2021-22 Dated-23/06/2021

We submit necessary company/firm information herewith

1. Name of the Organization and Address:
(With Mobile Numbers & Email details)

.....
.....
.....

2. Name of Head/Chief of the company/firm, Managing Director/CEO/Head/Chief of the company / firm (as the case may be):

.....
.....
.....

3. Whether registered with the Registrar of Companies/Registrar of firms in India. If so, mention number and date and enclose Registration Certificate copy.

4. a) Name and address of Bankers:
i)
ii)

5. Income tax PAN Details:

6. GSTIN Details:



7. Please attach Company Authorization Fabrication/ Customization/Modification Certificate (if any):

8. Please attach/mention the company's offices/ workshop service centre address in Chhattisgarh along with their date of opening and contact no.

DECLARATION

1. All the information furnished by me/us above here is correct to the best of my/our knowledge and belief.
2. I/We agree that the decision of Chhattisgarh Rajya Gramin Bank in selection of contractors will be final and binding to me/us.
3. I/We have read the instructions appended to the Proforma and I/We understand that if any false information is detected at a later date, any contract made between ourselves and Chhattisgarh Rajya Gramin Bank on the basis of the information given by me/us can be treated as invalid by the Bank and I/We will be solely responsible for the consequences.
4. I/We agree that I/We have no objection if enquiries are made about the work listed by me/us here in above and/or in the accompanying sheets.

SIGNATURE:

(Name & designation & seal of the Company)

Place.

Date.



Eligibility Criteria:

- 1) Applicants who are/were providing the same type of services (fabrication and modification/customization) in any other organizations / Public Sector Banks /Private Banks for the same services will be preferred.
- 2) The applicant should not have been black listed / barred by any of the Government Departments / PSU's / Public Sector Banks / Private Banks during the last three years. An undertaking for the same is to be submitted by the applicant (**Annexure-VI**).
- 3) The applicant should be an Income Tax assesses and should possess a valid PAN in the name of Company/Firm.
- 4) The applicant should be registered with GST department and have a valid regular GSTIN.
- 5) The applicant firm should be a profit making firm in the last three years with an average annual high turnover (₹.Ten Lakh and above). Copies of the Audited Balance sheet for the last three years (2017-18, 2018-19 & 2019-20) should be submitted along with application.
- 6) Applicant must submit copies of documentary proof like GST Registration, Registration of Firm, PAN Card of Firm/ PAN Card of the Proprietor in the case of the Proprietorship Firm, Last 3 year ITR (Form-16) of Firm or Proprietor as the case may be, KYC of the owner/s, Office address proof, Work Order / Contract. Successful work completion certificates if any for doing fabrication work for other organization, Undertaking etc. so as to satisfy all the eligibility criteria.
- 7) Previous work details of similar type of work done should be mandatory mentioned with details and proof to be submitted. Product brochures of the items which will be fitted at the time of modification and technical literature should invariably also is attached with technical bid.
- 8) Applicant must submit their company profile mentioning their quality policy, specialist manpower strength with their past work experience, current assignment/services being provided to company/banks etc.
- 9) Earnest Money Deposit (EMD) of ₹ 50,000.00 (₹ Fifty Thousand Only) also to be submitted in favor of "**Chhattisgarh Rajya Gramin Bank**" Payable at Raipur along with offer/application. EMD shall not carry interest and retained by the bank during the warranty period i.e. one year after handing over the vehicle to the bank. EMD of unsuccessful bidders will be returned after finalization of tender process.
- 10) Vendor should have the fabrication and modification facilities at their workshop. Apart from that they should also have the following facilities at their work shop to complete the job as per our satisfaction:-
 - i. Vendor should have the proper fencing in their workshop premises so that any loss damage and theft may be avoided and proper parking facility to park bank vehicle at work shop should be there for fabrication work.

(Seal & Signature of authorized Signatory)



- ii. Vendor should also have the basic facility like welding machine, cutting machine and spray painting machine at their workshop. If any vendor do not have this facilities at their workshop will be disqualified.
- iii. Vendor should also submit their workshop photographs along with tender for confirmation of above facilities.



(Seal & Signature of authorized Signatory)

GENERAL TERMS AND CONDITIONS

1. No tenders shall be accepted after the stipulated date and time. Bank reserves the right to accept or reject the entire quotation, without assigning any reason thereof at any stage.
2. Any Bid received after the deadline (time period) for submission of Bids prescribed, will be rejected and returned unopened to the bidder.
3. Necessary documents should be attached with offer /quotation.
4. Validity: Rates quoted shall be valid up to 6 months. In exceptional circumstances, the Bank may solicit the Bidders' consent to an extension of the period of validity. The request and the responses thereto shall be made in writing. The Bank reserves the right to call for fresh quotes any time during the validity period, if considered necessary.
5. A Bid valid for a shorter period may be rejected by the Bank as non-responsive.
6. Fabrication/Modification/Customization of Force Tempo Traveller Delivery Van to Mobile ATM VAN Vehicle requirement shown in Annexure-V and it may vary at the discretion of CRGB.
7. The "Financial Bid" should contain competitive prices should be mentioned in Annexure-V.
8. Prices to be quoted must be inclusive of ONE year warranty period. Prices shall be inclusive of all taxes and duties. Please indicate the rate taxes separately and it may be payable / applicable as per Govt norms.
9. Fabrication/Modification/Customization of Force Tempo Traveller Delivery Van to Mobile VAN ATM Vehicle Order will be placed in phased manner. On Completion of the Fabrication/Modification/Customization of the vehicle, Pre Receipt Inspection will be carried out at vendor workshop by Chhattisgarh Rajya Gramin Bank staff before taking delivery. Delivery of the vehicle after job completion shall be made as per work order completion date. Any delay will be penalized @2% of the order value per week of delay or part thereof. Amount of penalty so calculated will be deducted at the time of making final payment.
10. The rates quoted once will be treated as final. No alteration either in rates or in term & conditions will be entertained. Bank may have its own discretion to extend the deadline (time period) for submission of bids in order to enable bidders to prepare or submit the bids so that competitive / lowest rate should be received with better quality.
11. The successful bidder(s) to whom the work is awarded will be under direct liaison of the representative of CRGB, Head Office, Raipur and has to follow his instructions from time to time.

(Seal & Signature of authorized Signatory)



12. In case of any dispute, decision of CRGB authority shall be final and abiding to the vendor.

13. Bank reserves the right to accept the offer of only one vendor in full or more than one vendor in part or reject any or all quotations, without assigning any reason thereof and irrespective of L1 criteria, at any stage.

14. The bidder(s) will not be permitted to assign or give sub contract of the work awarded to him without prior permission from CRGB authority. The decision of CRGB authorities in this regard shall be final and binding to the vendors/bidders.

15. The vendor(s) must meet necessary statutory and legal compliances. CRGB will not be responsible for any legal action arising out of non-compliance to statutory & other similar legal compliances.

16. Any loss or damage caused during fabrication/modification work to the CRGB property (VAN) by the personnel deputed by the vendor will be recovered from payment of bill to the vendor and the decision of CRGB authority in this matter will be treated as final and abiding to the vendor.

17. Photocopy of Company Authorization / Dealer Certificate also to be attached with tender documents.

18. In case of withdrawal of proposal by successful bidders they will be liable for forfeiture of EMD. EMD amount will be forfeited in the event of the agency failure to observe any terms and conditions of this tender or noncompliance with the condition of contract.

19. **SUBMISSION OF BIDS-** Project Name "Fabrication/Modification/Customization of Force Tempo Traveller Delivery Van to Mobile VAN ATM Vehicle for Chhattisgarh Rajya Gramin Bank" All envelopes should indicate the name and address of the Bidder on the cover and clearly marked as "Technical Bid and Financial Bids". **Note: The tender documents should be submitted in original, duly signed and stamped at each page. Fax/telegram/telex will not be acceptable.**

20. **General Guidelines**

- a. During evaluation and comparison of bids, the Bank may, at its discretion ask the bidders for clarification of its bid. The request for clarification shall be in writing and no change in prices or substance of the bid shall be sought, offered or permitted. No post bid clarification at the initiative of the bidder shall be entertained.
- b. Before quoting price bid vendor may visit the Head Office of Chhattisgarh Rajya Gramin Bank, Mahadevghat Road, Sunder Nagar Raipur for seeking any clarification.
- c. Bank staff may visit to the (L-1) vendor workshop or their premises before giving modification (repair) order.

21. **Technical Evaluation of bids**

- a. The Technical Bid should be complete in all respects and contain all information required in the document. It should not contain any price information. Technical Bid should confirm that all required particulars have been quoted as per eligibility criteria.

(Seal & Signature of authorized Signatory)



b. It is mandatory to submit the technical details duly filled in along with the offer. In case of non- submission or partial submission of technical details, the Bank, at its discretion, may not evaluate the offer. The Technical Bid must be submitted in an organized and structured manner. No brochures / leaflets etc. should be submitted in loose form.

The Technical Bid should comprise of the following:-

- (i) Type of Fabrication work done at their workshop
- (ii) Technical Bid Parameters complete with all the photocopies of required certificates / documents/proof/P & L & Balance sheets, Copies of order executed etc.
- (iii) Declaration by the service provider (**Annexure-VI**).

22. Evaluation of Price Bids and Finalization

- a. Only those Bidders who qualify in pre-qualification and Technical evaluation would be shortlisted for commercial evaluation i.e. financial bids.
- b. The L1 Bidder will be selected on the basis of price evaluation as quoted. However, the Bank reserves the right to reject the L-1 bid if it's not fulfilling the Technical evaluation. The rates will be valid for the period of 180 days (06 months) from the date of opening of bids.
- c. The bidder is required to provide price breakup in **Annexure-V**

23. Payment Terms:

- a) No Advance Payment will be made for any fabrication/modification job order released.
- b) After satisfactory fabrication/modification work of mobile ATM VAN received by bank at respective sites 100% of Invoice amount will be paid within one week.
- c) No payment, however, will become due in case of any short supply of equipment, delay or damage during fitment/installation in mobile ATM VAN will not be accepted.
- d) The necessary TDS will be made as per Central Government norms.
- e) In case of failure on the part of the vendors to provide warranty / sustain repair or maintenance work to the Mobile ATM VAN vehicle as per satisfaction work of the Bank, CRGB authority reserves the right to forfeit the Earnest Money Deposit (EMD) amount as security deposit.
- f) Bills/Invoices should be detailed/annexed serial number, Part Number branch-wise separately mentioning SGST, CGST separately, although prices to be quoted inclusive of all taxes with breakup.

(Seal & Signature of authorized Signatory)



24. Delivery Schedule & Penalty for Delayed Deliveries

Please arrange to deliver the customized van within 30days from the date of receiving the vehicle from the company at your site/workshop. In case of delayed delivery penalty will be imposed at the rate of 2 % of contract value per week and the amount will be deducted at the time of making final payment to the vendor.

25. SERVICE SUPPORT INFRASTRUCTURE:

- a) The vendor should guarantee continued service in the form of Warranty for a period of at least 12 Months.
- b) Vendor will have to give an undertaking that a proper service/support will be provided by them during warranty period (Annexure-VII). If any items become unserviceable of the fabricated mobile ATM van than vendor has to provide the full support to make them serviceable. No extra payment will be paid by bank for this job.
- c) Complaints of repairing/fault will have to be solved within 72 hours of receipt. This lead-time for making the faulty system operational will include travel time of service personnel.

26. Bank has right to award the work order region specific to vendor having sound service support network in the region, if he match the L-1 prices.

27. Relaxation in any of the terms and conditions will not be given by the bank.

28. All legal disputes between the parties shall be subject to the exclusive jurisdiction of the Courts situated at Raipur.

ACCEPTED THE ABOVE TERMS & CONDITIONS

(Signature of authorized signatory)

Name-

Designation-

Place-

Seal of company / firm



**Technical Specification for Fabrication/ Modification Work
Force (DV3700) Tempo Traveller Chassis to Mobile ATM VAN**

1. To provide all necessary hardware required to make the fabrication/modification work strictly as per technical specification. The specifications given as minimum basic requirement.
2. Bidders can quote equivalent or higher technical specifications to meet the Bank's requirements. However no weightage would be given for higher configurations.

3. **Fabrication Work:** The Description of work for Force Tempo Traveler is Interior FRP Roof paneling, seamless, hygienic, easy clean and maintenance.

4. **Framework:** A MS structure frame work should be made as per our specification; above this frame work 3 mm thick Fire sheet should be fixed. 50 mm thermocol insulation for whole vehicle body including roof should be provided.

5. **Electrification:**

- a. Necessary wiring, switches and points with concealed wiring should be done.
- b. Inverter 1050 VA makes-Luminous Battery-120AH Make – Luminous.
- c. Led Light and Led panel light

6. **Seating:** Work space including a table and chair for cashier and seating for officer (Chair) should be provided.

7. **Additional Fitting & Fixtures:**

The following additional fittings should be included:-

- a. Coach Fans-3 Nos.
- b. 2 Nos Small Fire Extinguisher 1 kg.
- c. 43" Display Led TV, Make-Samsung Model-PM43 (minimum 500 Lumes) with suitable stereo speakers Make-Ahuja.
- d. SS staircase and side door for ATM Machine.
- e. Separate generator / Online UPS Chamber with door.
- f. Awning/Canopy towards ATM/TV/Working window side.
- g. Revolving Chairs (1 No.)
- h. Collapsible Grill near rear door and Exterior MS grill on Sliding window.
- i. CCTV Camera with DVR, Make-CP Plus (4Nos), with remote viewing facility.
- j. 2 Speakers at roof ceiling connected to PA Amplifier system, Make-Ahuja.
- k. A Vertical storage and an equipment rack above generator chamber.
- l. A working table with drawers on the left side.
- m. A steel box made of high grade / heavy gauge steel for carrying cash with top seating arrangement and proper locking system in the cash box for safety.

8. **Flooring:** Scratch proof, heavy duty aesthetically matching floor of 12mm Marine Ply wood should be provided above which a PVC vinyl carpet should be pasted.



(Seal & Signature of authorized Signatory)

9. **Painting:** Better finish interior painting with PU paint only (Sample as per CRGB mobile ATM VAN Vehicle).
10. **Exterior Art Work:** Exterior Painting as per our specification and design with Bank's name & Logo with radium work.
11. **Provision :**
 - a. Provision for Router
 - b. Provision for Computer and Printer
12. **Other:** Transportation cost (to and for Fabrication at vendor site) and RTO Passing charges should also be included in fabrication cost and it is the responsibility of vendor who is doing the fabrication work to pass the vehicle from RTO office Raipur.
13. **Bank Liability:**
 - a. ATM/Cash dispenser machine and online UPS will be provided by bank, which should be installed as per the layout.
 - b. Bank will bear the Registration and Insurance charges in addition to taxes.

ACCEPTED THE ABOVE TERMS & CONDITIONS

(Signature of authorized signatory)

Name-

Designation-

Place-

Company / Firm Stamp



Annexure – V

Financial BID

Price Breakup Schedule

FABRICATION/MODIFICATION COST AS PER TECHNICAL SPECIFICATIONS AND JOB ORDER AS PER ANNEXURE-III WITH 1 YEARS WARRANTY

Requirement – Approximate 08 Vehicle to be fabricated.

Sl. No.	Particular	Make & Model	Basic Price ₹	GST %	Unit Price (Inclusive of All) ₹
1	Modification / Fabrication of Force Tempo Traveller with all equipments as per Bank specification	Force DV3700			
	Grand Total				

Note: - 1. The price quoted must be inclusive of all taxes with One year warranty for maintenance support (without any charges), including transportation from workshop to Head Office Raipur or respective locations at the discretion of the bank. For details of item specifications please see technical specification of bid.

Note: - 2. Before quoting price bid if vendor have any doubt regarding modification/fabrication work they may directly contact at Head Office Raipur.

(Seal & Signature of authorized Signatory)



Annexure - VI

(On Company/Firm Letter Head)

UNDERTAKING OF NON BLACKLISTING

We hereby irrevocably undertake that our firm or company or associate or sister concerns is/are not blacklisted by any of the Government Departments / RBI / Public Sector Banks / Private Bank during the last three years as on the date of submission of this application.

(Authorized Signatory)

Name:

Designation:

Seal & Signature of Bidder



(On Company/Firm Letter Head)

UNDERTAKING FOR MAINTENANCE SUPPORT

It is certified that our firm(Name of firm).....(Address of firm) will provide full maintenance and technical support to the Mobile ATM VAN vehicle which is fabricated at our workshop without any extra charges during warranty period (one year) against your tender no.....dated..... The fabricated work which is done by our firm only will be considered for the maintenance support.

(Authorized Signatory)

Name:

Designation:

Seal & Signature of Bidder

