



Public Web Notice
(For All Reputed Manufacturer/Reseller,
Authorized Dealers & Distributor)

CRGB/HO/GB/456/2021-22
Date – 10/12/2021

Dear Sir/ Madam,

Quotation for Supply of CHEQUE SCANNER

We invite quotations/proposals from all reputed manufactures/Reseller, Authorized Dealers and distributor for supply, installation and maintenance of Cheque Scanner in the CTS clearing branches/offices situated all over Chhattisgarh, terms & conditions (Annexure - II), Technical specification and requirement of Cheque Scanner is given in annexure-III & IV.

The Bids shall be placed in sealed envelopes super scribed as:

“Quotation for the supply of CTS Cheque Scanner in CHHATTISGARH RAJYA GRAMIN BANK”
(Private & Confidential)

Should be submitted to the

**General Manager,
CHHATTISGARH RAJYA GRAMIN BANK
MAHADEV GHAT ROAD,
SUNDER NAGAR
RAIPUR (C.G) 492013**

Please arrange to submit your best offer with complete Details/Brochure by 24/12/2021 3:00 pm Sharp. Received quotations will be opened at 1:00 pm on 27/12/2021 (Only few vendors are authorized to attend the bidding process due to covid-19 epidemic).

Yours Faithfully

Asst General Manager (Ops)



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To,

General Manager,
CHHATTISGARH RAJYA GRAMIN BANK
MAHADEV GHAT ROAD,
SUNDER NAGAR
RAIPUR (C.G) 492013

Sir,

Quotation for Supply of Cheque Scanner

With reference to your letter CRGB/HO/GB/456/2021-22 dated - 10/12/2021

We submit necessary information herewith

1. Name & address of the Company:

(With direct phone numbers)

2. Name of Head/Chief of the company:

3. Email Address:

4. Income Tax PAN:

5. GST Registration No.

DECLARATION

1. I/We hereby declare that the terms and conditions of the offer stated herein and as may be modified/mutually agreed upon are acceptable and binding to me/us.

2. We assure to comply with specification. Parts will be original, no duplicate or old/used parts will be supplied.

3. We undertake to give a service commitment along with availability of spare parts for at least five years.



4. We undertake that Cheque Scanner will be installed at respective sites/branches. Proper service/support centre(s) will be provided by our qualified service engineers and wherever found necessary service/support will be set-up in close proximity to the branches.

5. List of Service center details in Chhattisgarh state should also be attached with tender documents.

6. Complaints of repairing / fault will be solved within 24-48 hours of receipt from branches/offices. This lead time for making the faulty Cheque Scanner operational will include travel time of service personnel.

7. Company should replace/repair the Cheque Scanner parts during warranty period without any cost to the bank.

For, _____

(Signature of authorized Signatory)

Name –

Designation –

Place –

Date

Company Stamp

Mobile No –

Email

List of Documents Attached –

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. Service Center Details (In Chhattisgarh)



GENERAL TERMS AND CONDITIONS

1. No tenders shall be accepted after the stipulated date and time. Bank reserves the right to accept or reject the entire quotation, without assigning any reason thereof at any stage.
2. The applicant should be registered with GST department and have a valid regular GSTIN.
3. Any Bid received after the deadline (time period) for submission of Bids prescribed, will be rejected and returned unopened to the bidder.
4. Necessary documents should be attached with offer /quotation.
5. Validity: The Rates quoted in the tender shall be **valid for a period of 06 months (180 days)** from the date of issuance of supply order and the Vendor/supplier may be required to provide additional quantity as and when required by the bank. In exceptional circumstances, the Bank may solicit the Bidders' consent to an extension of the period of validity. The request and the responses thereto shall be made in writing. However, the bank reserves the right to call for fresh quotations at any time during the period if considered necessary.
6. Requirement shown in Annexure-IV is indicative and may vary at the discretion of CRGB.
7. Representatives of Bidders/firm may be present **with a proper authority letter** during opening of Bid. However, Bids will be opened even in the absence of any or all of the Bidder's representatives.
8. The Tenderer should also submit the **Earnest Money Deposit (EMD) of ₹20,000.00 (Rupees Twenty Thousand Only)** in the form of Demand Draft from any scheduled bank in favour of "**Chhattisgarh Rajya Gramin Bank, payable at Raipur**". This EMD amount is to be treated as security deposit. Tender submitted without earnest money shall be rejected.
9. The Tenderer is not entitled for any interest on EMD nor can he claim any right for award of the contract. The deposit amount shall be forfeited if the tenderer, after opening the price bid, withdraws/modifies his offer or modifies the terms and conditions thereof or fails to take up the work within 20 days from the date of awarding the tender/contract. EMD of unsuccessful bidders will be returned after finalization of tender process. **This EMD amount will be returned to the successful vendors after completion of warranty period (i.e. Three Years) from installation/bill payment.**

(Seal & Signature of authorized Signatory)



10. Tender shall be submitted duly filled in all respect in two envelopes in the following manner:

ENVELOP No. 1 (Technical Bid)

Product Brochures and technical literature should invariably be attached with technical bid in separate envelopes consisting of EMD, Black list under taking Certificate (Annexure-V) and Mandatory Information for Pre-qualification of Technical Bid:

The tenderer must submit the mandatory information strictly in Bank's prescribed format **as per Annexure-I**. Technical pre-qualification of the tenderer will be based on the mandatory information and supporting documents submitted along with the tender as well as Bank's scrutiny and/or inspection of work of the tenderer. **Envelope No.1 must not contain price bid or else the Bank will disqualify the tender without any further scrutiny.** Photocopy of Company Authorization / Resellers Certificate also to be attached with tender documents.

ENVELOP No.2 (Price Bids- Financial Bids):

Price Bid must be submitted in prescribed format **as per Annexure-IV**.

11. Prices to be quoted must be inclusive of **Three Years onsite warranty** support, onsite installation, including transportation to respective locations in all Chhattisgarh. Prices shall be inclusive of all taxes and duties. Please indicate the rate taxes separately and it may be payable / applicable as per Govt norms.

12. Order will be placed in phased manner. Delivery of Cheque Scanner & installation thereof to be made at our different location of branches/offices as suggested by CRGB. Delivery shall be made within 21 Days from date of placing the purchase order. Any delay will be penalized @1% of the order value per week of delay or part thereof. Amount of penalty so calculated will be deducted at the time of making initial payment.

13. The rates quoted once will be treated as final. No alteration either in rates or in term & conditions will be entertained. Bank may have its own discretion to extend the deadline (time period) for submission of bids in order to enable bidders to prepare or submit the bids so that competitive / lowest rate should be received with better quality.

14. The successful bidder(s) to whom the work is awarded will be under direct liaison of the representative of CRGB, Head Office, Raipur and has to follow his instructions from time to time.

15. In case of any dispute, decision of CRGB authority shall be final and abiding to the vendor.

16. Bank reserves the right to accept the offer of only one vendor in full or more than one vendor in part or reject any or all quotations, without assigning any reason therefore and irrespective of L-1 criteria, at any stage.

(Seal & Signature of authorized Signatory)



17. The bidder(s) will not be permitted to assign or give sub contract of the work awarded to him without prior permission from CRGB authority. The decision of CRGB authorities in this regard shall be final and binding to the vendors/bidders.

18. The vendor(s) must meet necessary statutory and legal compliances. CRGB will not be responsible for any legal action arising out of non-compliance to statutory & other similar legal compliances.

19. No attempt shall be made by the vendor(s) or their staff deputed at CRGB to unlawfully reveal, misuse or encroach upon the intellectual or private data/information to which they have access.

20. Any loss or damage caused to the CRGB property by the personnel deputed by the vendor will be recovered from payment of bill to the vendor and the decision of CRGB authority in this matter will be treated as final and abiding to the vendor.

21. The applicant should not have been black listed / barred by any of the Government Departments / PSU's / Public Sector Banks / Private Banks/NABARD/RBI during the last three years. An undertaking for the same is to be submitted by the applicant (**Annexure-V**).

22. Copy of audited Annual Reports Balance Sheet (Profit & Loss) and Income Tax Returns for last three years.(i.e. 2018-19, 2019-20 & 2020-21 or CA-certified provisional Balance Sheet for 2020-21 along with the Income Tax Challan.

23. Payment Terms:

a) No Advance Payment will be made for any Purchase Order released.

b) After satisfaction letter / certificate received from the branch for successful installation, functioning/replacement of Cheque Scanner at respective sites 95 % of Invoice amount will be paid and 05 % amount will be retained as retention money till the completion of warranty period (i.e. Three Years).

c) No payment, however, will become due in case of any short supply of equipment, delay or damage during supply/shipment will not be accepted.

d) The necessary TDS will be made as per Central Government norms.

e) In case of failure on the part of the vendors to provide warranty / sustain repair or maintenance work to the satisfaction of the Branch/ Office, CRGB authority reserves the right to forfeit the Earnest Money Deposit (EMD) amount as security deposit.

f) Bills/Invoices should be detailed/annexed serial number, Part Number branch-wise separately mentioning SGST, CGST separately, although prices to be quoted inclusive of all taxes with breakup.

(Seal & Signature of authorized Signatory)



24. SERVICE SUPPORT INFRASTRUCTURE:

- a) The vendor should guarantee continued service in the form of Warranty for a period of at least 36 Months.
- b) Vendor will have to give an undertaking that a proper service/support centre will be set-up in close proximity to our branches.
- c) Complaints of repairing/fault will have to be solved within 24-48 hours of receipt. This lead-time for making the faulty system operational will include travel time of service personnel.
- d) The Vendors have more Local Service Centre at CG state will be preferred.

25. If, in the opinion of the Bank, L-1 vendor is not in a position to deliver the entire order quantity in the prescribed time frame the bank will be free to divide the order among L-1, L-2 and L- 3 vendors in a proportion, the bank considers necessary, subject to L-2/L-3 vendors matching L-1 prices. If other vendor also agrees to supply at L-1 rate, in that case more than 1 vendor can be ordered/contracted by the Bank for the supply of Cheque Scanner in region / area specific.

26. All legal disputes between the parties shall be subject to the exclusive jurisdiction of the Courts situated at Raipur.

ACCEPTED THE ABOVE TERMS & CONDITIONS

(Signature of authorized Signatory)

Name –

Designation –

Place - Company Stamp

Date-



Technical Specification of Cheque Scanner With Ink Cartridge

Sl. No.	parameter	Description	Compliance Yes / No	Make & Model
1	Manufacturing/Brand	Latest Model with 100dpm should be compatible with image info software		
2	API	CAPI, Device Suite Professional PC version/ Rangir		
3	Scanning Resolution	600 x 600 dpi or above		
4	Scanner Speed	Minimum 120cpm and above		
5	Color Output	Multi-colored		
6	Communication Interface	Hi speed USB 2.0 / USB 3.0		
7	Document Feeder	Automatic document feeder- Minimum 100 Cheques, Dobule / Non separation		
8	Scanning Side	Simplex/Duplex		
9	Light source	UV LED+RGB LED		
10	Compatibility	The Scanners proposed should be compatible with the bank's existing CTS application		
11	Operation system Compatibility	Should compatible with Windows		
12	OCR Format Supported	One or more 0.50 inch OCR scan band above		
13	Endorsement	As per RBI/NPCI standard, Rear endorsing (at the back of the instrument), controlled programmatically		
14	Image Capture	Bi0tonal (Black/White), Gray level (256 gray shades)		
15	MICR format supported	MICR: E13B,CMC7 read with auto-detect		
16	Type of Image	Scanner should support JFIF Image format with JPEG compression Technology and TIFF Image format with CCITT G4 Compression Technology		
17	Supported Image Processing functions	Auto Page Size Detection, Color Dropout/ Enhancement, Fine text Filtering, Imprinter, Border Removal, Edge Emphasis, Contrast Adjustment , IQA,MOCR/MICR, Deskew, Color Deviation Correction. OCR, Shading Compensation, Scan Area Setting		
18	Ranger software	Scanner must support Ranger Software integration, developed by M/s Silver Bullet		
19	Ultraviolet (UV Support)	Scanner should be UV Enabled		
20	Operator Interface	User Friendly operator interface preferably with		



		power Switch/Clear, Start Stop Buttons and Status Lights		
21	Feeding Capacity	Minimum 15 mm stack (150 sheets)		
22	Features	UV Print For Fraud Protection Accurate Double Feed Detection Card Scanning		

Note – 1. Above Technical Specification is the minimum requirement and Vendor can quote the same or above.

2. OEM certificate and technical detail brochure must be attached with technical bid.

(Seal & Signature of authorized Signatory)

Financial BID

Annexure – IV

Requirement – 25 units of Cheque Scanner with Ink Cartridge

Sl. No.	Particular	Make & Model	Basic Price ₹	GST (<u> </u> %) ₹	Unit Price (Inclusive of All Taxes) ₹
1	Cheque Scanner With Ink Cartridge				
TOTAL					

Note:

1. The technical specifications are given in Annexure - III.
2. The quantities can be increased or decreased at the discretion of the Bank.
3. The prices should be inclusive of all. i.e. F.O.R. destination (any of our office in the state of CG) all taxes, transportation charges, Installation, loading unloading etc.
4. Only GST Charges Extra as applicable.

(Seal & Signature of authorized Signatory)



(On Company/Firm Letter Head)

UNDERTAKING OF NON BLACKLISTING

We hereby irrevocably undertake that our firm or company or associate or sister concerns is/are not blacklisted by any of the Government Departments / RBI / Public Sector Banks / Private Bank during the last three years as on the date of submission of this application.

(Authorized Signatory)

Name:

Designation:

Seal & Signature of Bidder