



# छत्तीसगढ़ राज्य ग्रामीण बैंक

(भारत सरकार, राज्य शासन और भारतीय स्टेट बैंक का संयुक्त उपक्रम)

प्रधान कार्यालय : महादेवघाट रोड, सुंदरनगर, रायपुर (छ.ग.) 492013

Telephone : (0771) 4388830, Fax : (0771) 4388823

Email : [generalbanking.crgb@gmail.com](mailto:generalbanking.crgb@gmail.com) -- web : [www.cgbank.in](http://www.cgbank.in)

Reference No. – CRGB/GB/Notice-4/2020-21

Date :- 18.12.2020

## **Notice - Empanelment of Consultant Civil Engineer**

Chhattisgarh Rajya Gramin Bank invites application for the empanelment of consultant civil engineer for their current projects. The empanelment criteria scope of the services to be offered, Terms and conditions and detailed performed etc. for submission of the application form for the purpose can be obtained and downloaded from our website – [www.cgbank.in](http://www.cgbank.in) under tender section.

The last date for submission of completed application form in the prescribed format at this office is 02/01/2021

General Manager (Admin)



# छत्तीसगढ़ राज्य ग्रामीण बैंक

(भारत सरकार, राज्य शासन और भारतीय स्टेट बैंक का संयुक्त उपक्रम)  
प्रधान कार्यालय : महादेवघाट रोड, सुंदरनगर, रायपुर (छ.ग.) 492013  
Telephone : (0771) 4388830, Fax : (0771) 4388823  
Email : [generalbanking.crgb@gmail.com](mailto:generalbanking.crgb@gmail.com) -- web : [www.cgbank.in](http://www.cgbank.in)

Reference No. – CRGB/GB/Notice-4/2020-21

Date :- 18.12.2020

## NOTIFICATION

### Empanelment of Consultant Civil Engineer

Applications are invited for consultant civil engineer from eligible retired Civil Engineer for Chhattisgarh Rajya Gramin Bank.

No of Vacancies	01 (One)
Essential Qualification / Eligibility	i) B.E./ B.Tech in Civil Engineering ii) Persons retired in the post of Civil Engineer from CPWD/PWD/PSU/Central/State Govt. / Scheduled Commercial Bank.
Remuneration	0 Lumsum package as agreed upon mutual discussion.
Age	As on 30.09.2020 (Upper age limit shall not exceed 65 years)
General Conditions	as per Annexure I

The interested candidates having the prescribed qualification may submit their application with detailed Bio-data and phone Number to the General Manager (ADMIN), Chhattisgarh Rajya Gramin Bank, Head Office, Mahadev Ghat Road, Sunder Nagar, Raipur PIN-492013 on or before 02-01-2021, 3.00 PM.

Place: Raipur

General Manager (Admin)

### इच्छुक आवेदकों हेतु सामान्य नियम एवं शर्तें

छत्तीसगढ़ राज्य ग्रामीण बैंक में सलाहकार इंजीनियर के सूचीकरण हेतु हेतु सेवानिवृत्त योग्य अभियंताओं से आवेदन आमंत्रित है। आवेदन के लिये पात्रता मापदंड निम्नानुसार है-

- 1) **CPWD/PWD/State Govt/ Central Govt/ Central PSU/ SCBs** से सेवानिवृत्त अभियंता (सिविल) आवेदन हेतु पात्र होंगे। आवेदक सेवा से दिनांक 30/09/2019 की तिथि के पूर्व अभियंता (सिविल) पद से अधिवर्षिता की आयु पूर्ण कर सेवानिवृत्त हुए हों एवं दिनांक 30/09/2020 को उनकी आयु 65 वर्ष से अधिक न हो।  
अधिकारी जिन्होंने स्वैच्छिक सेवानिवृत्ति, त्यागपत्र जैसे कारणों से अधिवर्षिता की आयु पूर्ण करने से पूर्व ही सेवा त्याग किया है, ऐसे अधिकारी न्यूनतम २० वर्षों का अनुभव आवश्यक होगा।
- 2) अधिकारी के सेवानिवृत्ति से ठीक पूर्व के 5 वर्षों में उनके विरुद्ध दण्ड जारी न किये गए हों, अधिकारी की सत्यनिष्ठा संदिग्ध न हो एवं अधिकारी के विरुद्ध सीबीआई अथवा अन्य जॉच संस्था में जांच लंबित न हो।
- 3) वांछित योग्यता एवं अनुभव न्यूनतम है। व्यक्तिगत रूप से परियोजना को पूर्ण करने का अनुभव रखने वाले एवं बैंक के लिए आवश्यक कार्यों की योग्यता / अनुभव रखने वाले आवेदक को प्राथमिकता दी जावेगी।
- 4) परियोजना निष्पादन/ दैनंदिन पर्यवेक्षण एवं समन्वय का पर्याप्त अनुभव हो।
- 5) अधिकारी को कम से कम 5 वर्षों का कार्यालय भवन निर्माण से संबंधित कार्यों का अनुभव होना चाहिये।
- 6) भूतपूर्व अधिकारी जो सेवानिवृत्ति के पश्चात अन्य अंशकालिक कार्य में संलग्न हैं वे भी इस योजना के तहत पात्र होंगे।
- 7) गोपनीयता संबंधी शपथ पत्र एवं प्राप्त सूचनाओं का अन्य किसी प्रकार से प्रयोग न करने/लीक न करने का शपथ पत्र देना होगा ताकि बैंक व्यवसाय पर कोई प्रतिकूल असर न पड़े।

### अन्य नियम एवं शर्तें

- 1) भूतपूर्व अधिकारियों को प्रारंभिक तौर पर बैंक के निर्माणाधीन भवन में सलाहकार हेतु सूचीकरण किया जायेगा।
- 2) सूचीकरण को किसी भी उद्देश्य के लिये पुनः नियोजन नहीं माना जावेगा। बैंक किसी भी समय बगैर किसी प्रकार का कारण दर्शाए ३० दिन की सूचना पर सूचीकरण निरस्त/समाप्त कर सकता है। निम्न कारणों से किसी भी समय सेवा समाप्त की जा सकती है -  
अ) यदि वे सौंपे गए कार्य को सम्पादित करने में असफल होते हैं या सौंपे गए कार्य के निष्पादन का स्तर संतोषजनक नहीं हो या प्रायः विलंब होता हो।  
ब) ईमानदारी और सत्यनिष्ठा के विषय पर कुछ संदेह उत्पन्न होता है।
- 3) आवेदक को नियोजन हेतु वचन पत्र/शपथ पत्र देना होगा। इसमें गोपनीयता एवं बैंक हित संरक्षण संबंधी, निकट संबंधियों की जानकारी आदि के प्रावधान भी होंगे।
- 4) सूचीकृत अभियंता के कार्य निष्पादन की सतत् अनुश्रवण/समीक्षा की जावेगी।
- 5) सूची में शामिल हो जाने मात्र से अधिकारी कार्य पाने का अधिकारी नहीं होगा। कार्य का आबंटन बैंक के विवेक पर निर्भर होगा।
- 6) आवेदक को निर्धारित सेवाशुल्क के अलावा वेतन, भत्ते और अन्य मद में कोई भुगतान नहीं किया जायेगा।

- 7) नियोजित अधिकारी बैंक के चिन्ह, बैंक की नाम पट्टिका, बैंक का विजिटिंग कार्ड, बैंक का लेटर पैड एवं बैंक के स्टेशनरी का उपयोग नहीं कर सकेंगे ।
- 8) उक्त सूचीकरण पूर्णतः अस्थाई एवं परियोजना विशेष के लिए निर्धारित है।
- 9) योग्यता/अनुभव/चयन के मापदण्ड का निर्धारण में बैंक का निर्णय सर्वमान्य एवं आवेदक पर बंधनकारी होगा ।
- 10) विवाद की स्थिति में बैंक के महाप्रबंधक (प्रशासन) का निर्णय अंतिम एवं बंधनकारी होगा ।
- 11) समस्त विवाद रायपुर(छग) स्थित न्यायालयों के क्षेत्राधीन होंगे।

\*\*\*\*\*

## Annexure - II

BIO-DATA/CURRICULUM VITAE PROFORMA		(Please affix a recent passport size colour photograph)
Reference No: CRGB/GB/Notice-2/2020-21	Post applied for- Consultant Engineer (Civil)	

1	Name and Address (In Block Letters)  Contact No: Email:	
2	Date of Birth	
3	i) Date of entry into Government service ii) Date of Retirement under Central/State Government rules	
4	Educational Qualifications	
5	Whether Education and other qualification required for the post are satisfied. <b>(If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)</b>	
	<b>Qualification/experience required</b>	<b>Qualification/experience possessed by the officer ( to be mentioned by the applicant clearly)</b>
	<b>Essential</b>	<b>Essential</b>
	<b>Deputation:</b> Officers of the central Government:- (i) Holding analogous post on regular basis in the parent cadre or department with five years of regular service; <b>and</b> (ii) possessing a Bachelor's degree in Civil Engineering and five years of experience in planning/construction/design/maintenance, in civil and Technical/Technical/Industrial Structures/Estate Management and Contract Management from a recognised institute.	
	<b>Note:</b> In the case Degree and Post Graduate Qualifications Elective/main subjects are subsidiary subjects may be indicated <b>by the candidate.</b>	

6	Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.					
7	Details of Employment, in chronological order, <b>Enclose a separate sheet duly authenticated by your signature, in the space below is insufficient.</b>					
	Office/Institution	Post/Rank held on <u>regular basis</u>	From	To	Pay Band and Grade Pay/Pay Scale of the post held on regular basis	Nature of Duties (in detail) highlighting experience required for the post applied for
8	Total emoluments per month now drawn at the time of Retirement					
	Basis Pay with scale of Pay and rate of increment		Grade Pay/Pay in the Pay Matrix		Total Emoluments	
9	Total emoluments per month now drawn now as pension					
	Basis Pay with scale of Pay and rate of increment		Grade Pay/Pay in the Pay Matrix		Total Emoluments	
10	Nature of present employment i.e. Adhoc or Temporary or Quasi-Permanent or permanent					
11	In case the present employment is held on deputation/contract basis please state.					
	a) The date of initial appointment	b) Period of appointment on deputation/contract	c) Name of the parent office/organisation to which the applicant belongs	d) Name of the post pay of the post held in the substantive capacity in the parent organisation.		
12	Details of Individuals Projects completed / Projects held as In charge					

13	<p><b>Additional details about present employment:</b> Please state whether working under (indicate the name of your employer against the relevant column)</p> <ul style="list-style-type: none"> <li>a) Central Government</li> <li>b) State Government</li> <li>c) Autonomous Organisation</li> <li>d) Government Undertaking</li> <li>e) Universities</li> <li>f) Others</li> </ul>	
14	<p><b>(A) Additional information</b>, if any , relevant to the post you applied for in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualification (ii) professional training and (iii) work experience over and above prescribed in the vacancy Circular/Advertisement)</p> <p><b>(Note: Enclose a separate sheet <u>duly signed</u>, if space is insufficient)</b></p> <p><b>(B). Achievements</b> The candidates are requested to indicate information with regard to :</p> <ul style="list-style-type: none"> <li>(i) Research publications and reports and special projects.</li> <li>(ii) Awards/Scholarships/Official Appreciation.</li> <li>(iii) Affiliation with the professional bodies/institutions/societies and;</li> <li>(iv) Patents registered in own name or achieved for the organisation</li> <li>(v) Ant research/innovative measure involving official recognition.</li> <li>(vi) any other information</li> </ul>	

I have carefully gone through the vacancy Web notice/advertisement and I am well aware that the information furnished in the BIO data/Curriculum Vitae duly supported by the documents in respect of essential Qualification/Work Experience submitted by me will also be assessed by the selection Committee at the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/ withheld.

(Signature of the Candidate)

Date:

Address:

**Work Experience of Civil Construction**

Sr. No.	Name of Project	Nature of work	Features of Green Building and Modern amenities provided	Location of Building	Estimated Value	Built up Area in Sq. Ft.	Height of Building	Date of work started	Period of completion	Role in execution of project	Remark / other information

Signature of Applicant



### **Role and Responsibilities of Consulting Civil Engineer**

Each project has a specific mission or purpose to be achieved within a specified period and specified cost. To attain these, six parameters are needed to be strictly evaluated. These are: size, complexity, quality, productivity, completion time and cost. The planning, controlling and implementation of these parameters reflect the final outcome and it is in here that a consulting engineer can make a lasting contribution depending on his skill, experience and expertise.

#### **Consulting Civil Engineer**

A consulting engineer or construction consultant can be termed as the one who is completely independent and professional engineer and performs well detailed engineering services to his client on an agreed sum of money. The prerequisites of a consulting engineer are that he has to be registered in the state or the country resides to perform as a Professional Engineer.

The segment of services offered by a consulting engineer not only render to a specific profile as they also include with the general practice. The consulting engineer must be remain unbiased with the recommendation laid by him and should be devoid of any influence.

#### **Qualities of consultants**

A consulting engineer along with his expertise field has various other qualities which enhance the work quality over the field. Some of which are expressed below -

- A good amount of brushed up knowledge of constructions, latest techniques, building materials and finances procedures.
- Human relations and team spirit to keep up high morale
- Leadership skills to convince clients with the data
- Excellent language skills to have conversation.
- Keep client's information completely confidential.
- Maintaining sanctity by not accepting any amount of commissions in the delivery materials / manpower.
- Hold no directorship or controlling interest in the chain of supply in project handled by him.
- It is not the code of conduct itself but its rigorous and intelligent applications which finally determines the real professional worth and integrity of a consulting engineer.

#### **Consultation**

Consultation is the situation which arise when a person needs and an opinion regarding a technical engineering problem from an expert civil engineering consultant. This may require varied amount of time depending upon the critical nature of the problem. The duration of consultation may be brief or may be extended to some duration or may require considerable travel to the site.

## **Investigation of Problem**

The construction consultant needs to study the problem over the field which might involve some engineering calculations and consultants may even require paying visit to the site and inspecting the structure and the equipments in the construction site. Consultants also need to review the investigation and reports prepared by architect/management.

## **Engineering design**

Plans and specifications are curatively studied by consultant in order to direct the contractor regarding the work expected from him. The design process is also helpful in preparing the list of the materials to be procured often known as bill of quantizes to initiate the construction process.

The role of consultant in construction projects is to assist the clients with choosing the best contractor best for the project or also in case of purchase of materials. Procurement is the crucial process in which consultant usually accepts receipts of proposals from one or many materials suppliers and selection is made on the basis of quality of material and economical feasibility.

Bids are solicited from the manufacturers and contractors through public notices along with plans, specifications, bids and contract documents in accordance with the legal documents. As the bids and renders are opened publically, the consulting civil engineer recommends the best contractor according to bids posted to the client.

## **Construction Supervision**

Consultant has to keep a keen eye over the construction which is primarily bifurcated into two parts as of general supervision and resident supervision:

### **General supervision**

1. Timely and periodic visit to the site
2. Consultation and guidance with Bank/Contractor/Architect
3. Interpretation plan drawings and specification
4. Checking the authenticity of drawing and data provided
5. Processing and estimating contractor progress and further payments
6. Guiding in amendments to contractors contract
7. Final inspection and validation of project in coordination with architect.

### **Resident supervision**

1. This aspect of supervision requires the consulting engineer to send a representative or an engineer to the site of the project.
2. The resident engineer over the site takes care of detailed inspection of the structure being constructed as per specifications and plans.

## **Functions**

The functions of a consulting engineer can be broadly classified as under:

- Inviting tenders and checking tendering procedures.
- Day to day monitoring of execution of work and having coordination of the same with architect / Bank / Contractor.
- Supervising works and ensuring highest quality of performance standards.
- He should be distinctly familiar with modern developments in construction technology: have knowledge of ISO 9000 Quality Management and Practice as well as done Lead Instructor's Course, ISO 9001/-2008.

In short a consulting engineer has to ensure that the leading edge technology is used for all solutions which should be creative but at the same time environmentally sound.

\*\*\*\*\*

FORMAT FOR SUBMISSION OF THE PRICE BID

We have understood the prequalification criteria, scope of the services to be offered, the terms and conditions for the appointment to be rendered by the Consultancy of engineering services (Consultant engineer) specified by CRGB in their technical bid as well as from their standard agreement for the captioned purpose and we will abide by the same in case our proposal is accepted.

Accordingly, we now quote a total lump sum professional fees ₹ \_\_\_\_\_ or \_\_\_\_\_%(in figure) (\_\_\_\_\_ in words) of the estimated cost or actual project cost whichever is lower and negotiable plus applicable tax at actual as applicable. We also agree that the above payment of fees will be released to us at pre-determined stages related to the progress of work based on the standard terms in this regard.

(Signature)

Name \_\_\_\_\_

Place \_\_\_\_\_