



**छत्तीसगढ़ राज्य ग्रामीण बैंक**

(भारत सरकार, राज्य शासन एवं भारतीय स्टेट बैंक का संयुक्त उपक्रम)

**CHHATTISGARH RAJYA GRAMIN BANK**

(Joint Venture of Govt. of India, State Govt. & State Bank of India)

Public Web Notice  
(For reputed Manufacturer, Supplier & Distributor)

CRGB/HO/GB/579/2022-23  
Date – 07/11/2022

Dear Sir/ Madam,

**Quotation for Supply of Loose/Packet Note Counting Machines**

We invite quotations from reputed OEM / distributors of OEM for supply of Loose Note Counting Machines for the branches/offices situated all over Chhattisgarh, terms & conditions (Annexure-II), Specification and requirement of machines is given in Annexure-III A, B & Annexure- IVA, B respectively.

The Bids shall be placed in sealed envelopes super scribed as:

**“Quotation for the supply of Loose/Packet Note Counting Machines for CHHATTISGARH RAJYA GRAMIN BANK”**  
(Private & Confidential)

Should be submitted to the

**General Manager,**  
CHHATTISGARH RAJYA GRAMIN BANK  
Head Office  
MAHADEV GHAT ROAD,  
SUNDER NAGAR  
**RAIPUR (C.G) 492013**

Please arrange to submit your best offer with complete Details/Brochure by 21/11/2022 02:00 pm Sharp. Received quotations will be opened at 3:00 pm 21/11/2022.

Yours Faithfully

**Chief Manager (General Banking)**



प्रधान कार्यालय - महादेव घाट रोड, सुन्दर नगर, रायपुर (छत्तीसगढ़) - 492013

Head Office - Mahadeoghat Road, Sunder Nagar, Raipur (C.G.) - 492013

Phone No. - +917714388804 | Toll Free - 1800-233-2300 | Email - cms.ho@cgbank.in | Website - www.cgbank.in

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### Eligibility Criteria

- 1) The Bidder should be a Company / Authorized dealer of company **registered under "Companies Act, 1956"**
- 2) Should possess a valid PAN in the name of the Company/ Firm /Proprietor.
- 3) The Company's Trade License and / or memorandum in the Company registration under Companies Act 1956 should reflect the Items (Note Counting Machine) as business as one of the area of operations of the Bidder.
- 4) The bidder should have registered and well established offices in India and service facility in the state of CG.
- 5) The bidder should be a profit-making company in the last three years with an average annual turnover of at least **₹20.00** Lakh (for Note authentication / counting Items). Copies of the Audited Balance Sheet for the last three years (2019–20, 2020–21 & 2021–22) should be provided with tender document.
- 6) The bidder should have the experience of having successfully completed similar work (Supply of Note counting Machines) for minimum 3 years.
- 7) The bidder should be an original manufacturer of product or their authorized representative / dealer. In case of authorized representative / dealer, a letter of authorization to this effect must be furnished from the original manufacturer clearly mentioned.
- 8) The bidder should not have been black listed / barred by any of the Government Departments / PSU's / Public Sector Banks / Public Sector Financial Institutions in the last three years. An undertaking on the same is to be provided by the bidder.
- 9) Copies Documentary proof of above requirements should be provided. Proof like relevant pages of Company's registration & memorandum of understanding, PAN card, Trade License, Office address proof audited balance sheets, Work Order / Contract ,Successful completion certificates, OEM / Authorized Dealership certificate, Undertaking etc. all to satisfy the eligibility criteria laid above.
- 10) The bidder should have been sold the minimum 200 pieces of Note counting machines in last three years with proof of documents should be attached with tender.
- 11) The Vendor has to deposit Earnest Money of **₹10,000.00** (Rupees Ten Thousand Only) by way of Demand Draft favoring "Chhattisgarh RajyaGramin Bank" Payable at Raipur along with the Technical Bid. No Interest will be paid on the amount.

(Seal & Signature of authorized Signatory)



To,

**General Manager,**  
CHHATTISGARH RAJYA GRAMIN BANK  
MAHADEV GHAT ROAD,  
SUNDER NAGAR  
RAIPUR (C.G) 492013

Sir,

**Quotation for Supply of Loose/Packet Note Counting Machines**

With reference to your letter CRGB/HO/GB/579/2022-23 Dated -07/11/2022.

We submit necessary information herewith

1. Name & address of the Company:

(With direct phone numbers)

2. Name of Head/Chief of the company:

3. Email Address:

4. Income Tax PAN

5. GSTIN -

**DECLARATION**

1. I/We hereby declare that the terms and conditions of the offer stated herein and as may be modified/mutually agreed upon are acceptable and binding to me/us.
2. We assure to comply with specification. Parts will be original, no duplicate or old/used parts will be supplied.
3. We undertake to give a service commitment along with availability of spare parts for at least five years.
4. We undertake that Loose/Packet Note Counting Machine will be installed at respective sites/branches. Proper service/support centre(s) will be provided by our qualified service engineers and wherever found necessary service/support will be set-up in close proximity to the branches.
5. In view of the critically at any time Loose/Packet Note Counting Machine will be kept by vendor in efficient running condition. Immediate replacement of defective parts will be done with a view to ensuring at least 98% uptime of Machines.

(Seal & Signature of authorized Signatory)



6. Quarterly preventive maintenance (PM) will be carried out during the currency of two year warranty and three years maintenance contract and vendor shall have to check and service the machine during the PM. Branch-wise report of such PM will be sent quarterly to Regional Offices of CRGB.

7. Complaints of repairing / fault will be resolved within 48 hours of receipt from branches/offices. This lead time for making the faulty machine operational will include travel time of service personnel.

8. Earnest Money Deposit Detail

Demand Draft Number and Date	Amount	Payable at	Issuing Bank - Branch
	₹ 10,000.00 (Rupees Ten Thousand Only)	<u>RAIPUR</u> (C.G.)	

For, \_\_\_\_\_

(Signature of authorized Signatory)

Name –

Designation –

Place –

Date

Company Stamp

Mobile No –

Email

List of Documents Attached –

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. Service Center Details (existing)



**GENERAL TERMS AND CONDITIONS**

1. No tenders shall be accepted after the stipulated date and time. Bank reserves the right to accept or reject the entire quotation, without assigning any reason thereof at any stage.
2. Necessary documents should be attached with offer.
3. Validity: Rates quoted shall be valid up to 6 months. The Bank, however, reserves the right to call for fresh quotations at any time during the period if considered necessary.
4. Requirement shown in Annexure-IV is indicative and may vary as discretion of CRGB.
5. The "Financial Bid" should contain competitive prices of one Loose/Packet Note Counting Machine with required accessories in Annexure-II.
6. Prices to be quoted must be inclusive of all expenses with TWO years onsite warranty support, onsite installation including transportation to respective locations.
7. Prices shall be exclusive of GST. Please indicate the GST rate separately and it may be payable/applicable as per Govt norms.
8. Order will be placed in phased manner. Delivery of Loose/Packet Note Counting Machine & installation thereof will be made at our different location of branches/offices as suggested by CRGB. Delivery shall be made within four weeks from date of purchase order. Any delay will be penalized @1% of the order value per week of delay or part thereof. Amount of penalty so calculated will be deducted at the time of making initial payment.
9. Product Brochures and technical literature should invariably be attached with technical bid.
10. The rates quoted once will be treated as final. No alteration either in rates or in term & conditions will be entertained.
11. The successful bidder(s) to whom the work is awarded will be under direct liaison of the representative of CRGB, HO, Raipur and has to follow his instructions from time to time.
12. In case of any dispute, decision of CRGB authority shall be final and abiding to the vendor.
13. Bank reserves the right to accept the offer of only one vendor in full or more than one vendor in part or reject any or all quotations, without assigning any reason therefore and irrespective of L1 criteria, at any stage
14. The bidder(s) will not be permitted to assign or give sub contract of the work awarded to him without prior permission from CRGB authority. The decision of CRGB authorities in this regard shall be final and binding to the vendors/bidders.
15. The vendor(s) must meet necessary statutory and legal compliances. CRGB will not be responsible for any legal action arising out of non-compliance to statutory & other similar legal compliances.

(Seal & Signature of authorized Signatory)



16. No attempt shall be made by the vendor(s) or their staff deputed at CRGB to unlawfully reveal, misuse or encroach upon the intellectual or private data/information to which they have access.

17. Any loss or damage caused to the CRGB property by the personnel deputed by the vendor will be recovered from payment of bill to the vendor and the decision of CRGB authority in this matter will be treated as final and abiding to the vendor.

18. Tender shall be consisting of two parts, Technical bid and Financial Bid. Both the parts should be submitted in separate sealed covers duly super-scripted "Technical Bid for Loose/Packet Note Counting Machines" and "Financial bid for Loose/Packet Note Counting Machines" respectively and both sealed envelopes should be placed in another sealed envelope super-scripted "Offer for Loose/Packet Note Counting Machines" in the following manner:

**ENVELOP No. 1 (Technical Bid)**

Product Brochures and technical literature should invariably be attached with technical bid in separate envelopes consisting of EMD, Black list under taking Certificate (Annexure-V) and Mandatory Information for Pre-qualification of Technical Bid:

The tenderer must submit the mandatory information strictly in Bank's prescribed format as per Annexure-I. Technical pre-qualification of the tenderer will be based on the mandatory information and supporting documents submitted along with the tender as well as Bank's scrutiny and/or inspection of work of the tenderer. Photocopy of Company Authorization / Resellers Certificate/ Dealership Certificate also to be attached with tender documents. **Envelope No.1 must not contain price bid or else the Bank will disqualify the tender without any further scrutiny.**

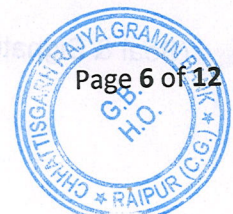
**ENVELOP No.2 (Price Bids- Financial Bids):**

Price Bid must be submitted in prescribed format as per Annexure-IVA & IVB.

**19. Payment Terms:**

- a) No Advance Payment will be made for any Purchase Order released.
- b) After satisfactory installation of Machines at respective sites 90% of Invoice amount will be paid. Rest 10% will be paid on expiry of Warranty period i.e.2 years from the bill payment date.
- c) No payment, however, will become due in case of any short supply of equipment, delay in carrying out onsite installation.
- d) The necessary TDS will be made as per Central Government norms.
- e) In case of failure on the part of the vendors to provide warranty / sustain repair or maintenance work to the satisfaction of the Branch/Office, CRGB authority reserves the right to forfeit 10% deposit amount kept as security deposit and any of the dues due to the vendor, terminate the contract with immediate effect and will be at liberty to get the work executed through a separate vendor at the risk and cost of the defaulting vendor.

(Seal & Signature of authorized Signatory)



- f) Bills/Invoices should be detailed/annexed product serial number branch-wise separately mentioning GST separately, although prices to be quoted inclusive of all taxes with breakup.
- g) Damage during supply/shipment will not be accepted and payment will not be released. Supplier must replace the damage goods within 15 days.

20. **AMC Charges:** AMC contract will be executed after completion of 2 years warranty and it's abided to vendor to provide AMC services in the rates mentioned in the quotation. AMC charges will be paid quarterly after completion of Preventive Maintenance (PM). Invoice to be submitted to Regional offices at the end of each quarter along with PM reports signed by Br. Managers.

**21. SERVICE SUPPORT INFRASTRUCTURE:**

- a) The vendor should guarantee continued service in the form of Warranty for a period of at least 24 Months. The following matrix of SLA needs to be adhered with financial penalties.

Sl. No.	Description	Response (during office hours)	Penalty
1	Call response and ticket number generation	30 minutes	
2	Call resolution time including Part replacement	0-48 hours Above 48 hours	No penalty Rs. 200/-per day

- b) The penalty amount will be subject to a maximum of 15% of the order value for the period of warranty.

- c) Guaranteed uptime of 98% and availability of services/support shall be ensured by vendor.

- d) Vendor will have to give an undertaking that a proper service/support centre will be set-up in close proximity to our branches

- e) The Vendors have more local Service Centre at CG state with adequate Inventory of Spares will be preferred.

- f) Complaints of repairing/fault will have to be solved within 48 hours of receipt. This lead-time for making the faulty system operational will include travel time of service personnel.

22. Bank has right to award the purchase order region specific to vendor having sound service network in the region, if he match the L-1 prices.

23. All legal disputes between the parties shall be subject to the exclusive jurisdiction of the Courts situated at RAIPUR.

**ACCEPTED THE ABOVE TERMS & CONDITIONS**

(Signature of authorized Signatory)

Name –  
Designation –  
Place - Company Stamp



**ANNEXURE-III (A)**

**Technical Specification of Loose Note Counting Machines**

Sl.No.	Item	Element	Details	Compliance Yes / No	Make & Model
1	Loose Note Counting Machine	Modes	Authentication, Count, Add, Batch		
		Sensors	MG, UV, IR		
		LED Display	Alfa Numeric with additional extended display for public		
		Counting Method	Roller friction type		
		Counting Speed	1000 pc per minute		
		Error Display	Buzzer with message flash		
		Software up gradation	Available during warranty/AMC period		
		Operating temperature	10°C to 45°C		

Note – OEM certificate and technical detail brochure must be attached with bid.

(Seal & Signature of authorized Signatory)

ACCEPTED THE ABOVE TERMS & CONDITIONS

(Signature of authorized Signatory)





**Technical Specification of Packet Note Counting Machines**

SI.No.	Item	Element	Details	Compliance Yes / No	Make & Model
1	Packet Note Counting Machine (Floor Model)	Modes	Count, Batch		
		LED Display	Alfa Numeric		
		Counting Method	Spindles type with Vacuum pump to prevent dust		
		Counting Speed	1500 pc per minute minimum		
		Clamper Capacity	Minimum 150 pcs		
		Error Display	Buzzer with display		
		Operating temperature	10°C to 45°C		

Note – OEM certificate and technical detail brochure must be attached with bid.

(Seal & Signature of authorized Signatory)



**Financial BID**Requirement - 100 units of Loose Note Counting Machine

Sl. No.	Particular	Make & Model	Basic Price Each ₹	GST ( <u>    </u> %) ₹	Unit Price (Inclusive of All Taxes) ₹
1	Loose Note Counting Machine				
	AMC Charges for 3 years after warranty of 2 years in machine	₹ <u>          </u> per year			
	Total Unit Cost to Bank with 2 yr Warranty + 3 yr AMC				

**Note:**

1. The specifications are given in Annexure –III (A).
2. The quantities can be increased or decreased at the discretion of the Bank.
3. The prices should be inclusive of all. i.e. F.O.R. destination (any of our office in the state of CG) all taxes, Transportation, Installation, loading unloading etc.

(Seal &amp; Signature of authorized Signatory)



**Financial BID**

Requirement - 20 units of Packet Note Counting Machine

Sl. No.	Particular	Make & Model	Basic Price Each ₹	GST ( <u>    </u> %) ₹	Unit Price (Inclusive of All Taxes) ₹
1	Packet Note Counting Machine (Floor Model)				
	AMC Charges for 3 years after warranty of 2 years in machine	₹ <u>          </u> per year			
	Total Unit Cost to Bank with 2 yr Warranty + 3 yr AMC				

**Note:**

1. The specifications are given in Annexure – III (B).
2. The quantities can be increased or decreased at the discretion of the Bank.
3. The prices should be inclusive of all. i.e. F.O.R. destination (any of our office in the state of CG) all taxes, Transportation, Installation, loading unloading etc.

(Seal & Signature of authorized Signatory)



Financial Bid

(On Company/Firm Letter Head)

Sl. No.	Particulars	Make & Model	Basic Price Each	GST (%)	Unit Price (Inclusive of All Taxes)
<b><u>UNDERTAKING OF NON BLACKLISTING</u></b>					
We hereby irrevocably undertake that our firm or company or associate or sister concerns is/are not blacklisted by any of the Government Departments / RBI / Public Sector Banks / Private Bank during the last three years as on the date of submission of this application.					
(Authorized Signatory)					
Name:					
Designation:					

(Seal & Signature of authorized Signatory)

Note:  
 1. The specifications are given in Annexure - III (B).  
 2. The quantities can be increased or decreased at the discretion of the Bank.  
 3. The prices should be inclusive of all, i.e. F.O.R. destination (any of our office in the state of CG) all taxes, transportation, installation, loading/unloading etc.

